



Position Description – Curate or Associate Rector  
(Depending on level of experience)

St. John's Church, located in the Historic Hyde Park neighborhood, was founded in 1912. We are a vibrant, multi-generational parish known for our excellence in liturgy and music. We are home to a wide variety of lay-led ministries focused on pastoral care, outreach, evangelism, and fellowship in our common life together. Each of the three Sunday services in our lovely sanctuary has a distinct personality. The 8:00 service is quiet, reverential, and brief. The 9:15 service is family-oriented and full of congregational music. The 11:15 service is traditional, with spectacular choral music in the Anglican style. In addition, we have several services in the parish hall each year as part of our ministry to families with young children.

This position offers a charming two-bedroom, two-bath, rectory located two blocks from the church just off scenic Bayshore Boulevard. Shopping, dining, and entertainment are within walking distance in Hyde Park Village. Other compensation is dependent upon experience and based on diocesan guidelines.

In 2017, WalletHub ranked Tampa the "Best Big City" in Florida and this year fifth in the nation for recreation. Tampa is home to three professional sports teams, year-round cultural events, and a huge selection of dining alternatives. St. John's is part of the Diocese of Southwest Florida, a dynamic, healthy diocese that offers opportunities for clergy collegiality as well as an active Clergy Spouse Association.

#### Qualifications

- Priest in good standing in The Episcopal Church (or anticipating Ordination soon)
- Experience in pastoral care
- Excellent communicator who is joyful, prayerful, flexible, entrepreneurial and collaborative
- Team builder with proven multi-generational lay leadership and development skills and an ability to identify, engage, and encourage lay leaders.
- Strong preaching, teaching, and liturgical skills
- A prayer-centered life characterized by faithful spiritual practices

#### Responsibilities and Activities

- Pastoral Care – Serve as the member of the clergy team primarily responsible for pastoral care ministries of the parish.
  - Manage lay pastoral care ministries (e.g. Home Visitors, Hospital Visitors, Flower Ministry, Newborn Ministry, Meal Ministry, Bereavement Ministry) through Pastoral Care Leadership Team

- Serve as chaplain to a nearby retirement community and skilled nursing facility
- Provide pastoral assistance to non-parishioners in need
- Develop additional pastoral care ministries and additional lay leadership in response to emerging needs
- Outreach – Through the Outreach Commission: Along with our Deacon, manage the various outreach activities of the parish which include service projects, mission trips, and financial support
- New Member Incorporation – Through the Evangelism and New Member Incorporation Commission
  - Responsible for evangelistic ministries (including Cursillo and Kairos) and development of new evangelism efforts as appropriate
  - Develop and implement new models for welcoming visitors and incorporating newcomers into the life of the parish.
- Parish Life: Responsible for hospitality and social ministries through our Parish Life Commission
- Raise up and train lay leaders for parish ministries
- Liturgy – Participate fully in the liturgical life of the parish, presiding and preaching on Sundays and in midweek services
- In the community, represent the parish in the neighborhood association
- In the diocese, participate in the councils of the church, the Deanery Clericus, and diocesan clergy events as appropriate, including those programs designated by the Bishop for new ministries.
- Parish Administration – Attend weekly staff meetings, participate with staff and clergy in planning and communication of parish events, meet regularly with the Rector, and represent the Rector in various gatherings
- Other duties and ministries as assigned by the Rector

### Application Information

If you discern that God may be calling you to St. John's, please submit the following to the Rev'd Canon Richard H. Norman, Canon to the Ordinary of the Diocese of Southwest Florida at [rnorman@episcopalswfl.org](mailto:rnorman@episcopalswfl.org). The application deadline is August 16, 2019.

- Resume or C.V.
- A copy of your updated OTM profile
- A letter of interest that highlights the ways in which your gifts will meet the needs of St. John's and why you feel called to serving in this portion of God's vineyard